

## **Independent Contractor Questionnaire**

1. Has the person who signs the DWC agreement ever been an employee of the applicant?
2. Does the person who signs the DWC agreement supply his/her own tools and equipment?
3. Who supervises the work of the subcontractor who signed the DWC agreement?
4. Who determines the manner in which the work or service is performed?
5. Who determines the hours the subcontractor works?
6. How is the subcontractor paid: hourly, daily, or by the job?
7. Does the subcontractor work for other contractors? What percent of time does the subcontractor work for the applicant?
8. Is the subcontractor free to hire as many helpers as desired and determine what they will be paid?  
If not, please explain.
9. Does the subcontractor have his/her own place of business other than his/her home?
10. Does the subcontractor have the right to reject assignments?
11. Are employee benefits, uniforms, and/or transportation provided to the subcontractor?
12. What are the duties to be performed by the independent contractor for the applicant?

**PLEASE NOTE: If it is determined that the subcontractor who signed the DWC agreement does not meet all the requirements as an independent contractor, their payroll will be assigned to the applicable class code.**